# The Crossing

## Position Profile

**Date: 6/20/21**

**Position Title: Early Childhood Director** **Ministry** **Operations**

**Department: TC Kids** **Reports to: Children Pastor**

**Status: Part Time Full Time** **Non-Exempt** **Exempt**

**Total Hours per week: 25** **Weekend Hours: (5 of the total)**

**Summary of Role**

**Early Childhood Director is responsible to reach families, connect them to The Crossing, and care for them.**

**Ministry Responsibilities**

- **Reach, Connect, and Care for families and kids for the ministry.**
- **Develop kids in Christ**
- **Build and foster healthy leader/volunteer pipeline**
- **Nurture connection between TC Kids and Orange Tree Christian Preschool**

**Responsibilities**

- **Carry the vision for TC Kids**
- **Develop relationships with Early Childhood (birth-kinder) aged kids and their families.**
- **Recruit, develop, disciple, and care for leaders and volunteers.**
- **Review and develop curriculum for the ministry.**
- **Implement and ensure execution of safety and security processes**
- **Partner with the TC Kids Pastor to perform any duties when assigned**
- **Teach, when requested or needed.**
- **Ensure that rooms and facilities reflect a safe, professional, Christian environment.**

**Qualifications**

- **Growing walk with Jesus Christ, exemplified by a life of obedience and example**
- **Whole-heartedly supports the vision, values, and ministry philosophy of The Crossing**
- **Possessing strong interpersonal skills with the ability to maintain healthy and motivating relationships with staff, coworkers, and volunteers.**
- **Passion for ministry to children and seeing both parents and children grow in faith**
- **Brings the full tithe to The Crossing**
- **Ability to multi-task and value the importance of organization and details**
- **Proficient use of PC and Mac platforms/software (document processing; media preparation and presentation)**